

**WNYRIC Advisory Council Meeting
December 17, 2010--1:00 p.m.-3:00 p.m.
Distance Learning Sites- E1B Education Campus,
E2 Room 1-LoGuidice, GST Wildwood, CA Olean (BOCES) Windfall,
ON Technology Center in Sanborn**

Attendees:

Barb Mocarski (WNYRIC)	John Brown (Cassadaga Valley CSD)
Carol Barber (WNYRIC)	Donald Ogilvie (E1 BOCES)
Gregory Woytila (N. Tonawanda)	Bob Olczak (CA BOCES)
Dick Lydo (WNYRIC)	Jill Holbrook (WNYRIC)
Valerie Winegarden (WNYRIC)	Tom Nemmer (Hamburg CSD)
Maureen Taylor (WNYRIC)	Lynn Fusco (Alden CSD)
Mary Beth Scullion (Tonawanda CSD)	Jennifer Lilly (WNYRIC)
Clark Godshall (ON BOCES)	Deb Wallace (Prattsburgh CSD)
Maureen Donahue (Friendship CSD)	Dr. Jeffrey Matteson (Canisteo-Greenwood)
Joseph Rumsey (Prattsburgh)	Jean Rexford (WNYRIC)
Chris Smith (Bath CSD)	Mary Ann Buch (Niagara Wheatfield)
Deby Eppolito (Akron)	Susan Lawkowski (E1 BOCES)
Heidi Chaves (Lancaster)	Bob Spino (Erie 2 BOCES)
Paul DiFonzo (Fredonia CSD)	

Advisory Council meeting was called to order at 1:00 p.m. by Maureen Donahue.

1. **Minutes approval from September 17, 2010 meeting**- John Brown made the motion to accept minutes of the September 17, 2010 meeting; Tom Nemmer seconded the motion. The minutes were approved unanimously.
2. **Standards Committee meeting update**- Jill reviewed the two (2) recommendations from the WNYRIC Standards Committee meeting held on November 17, 2010 for Advisory Council action:
 - Motion 1: Steve Ludwig made a motion to add NNI as of 11/2010 next to all GLED items on the Standards List.
 - Seconded by: Rick Mardino
 - Vote results: 14 yes/0 no (unanimous)
 - Motion 2: Tom Simpson made a motion to make the following changes to Category 1-Computers:
 - Remove the Sub Categories and under Comments section of each approved vendor state the following:
 - Devices must operate utilizing the Standards approved operating systems listed in Category 7
 - To clean up this category we stated to remove AIS, Gateway, and Casio and move Compaq and Palm to HP and change comment to state including Compaq and Palm.
 - Seconded by: Bob Spino
 - Electronic vote results:
 - Vote: 10 yes/ 0 no (unanimous)
 - Motion to approve the two (2) recommendations was motioned by Bob Olczak and seconded by Lynn Fusco. The motion carried unanimously.

3. **793 Plan highlights**: Carol stated that SED requires all RICs to file a 793 Plan each year that outlines new initiatives. Overall initiatives encompass what we do and what is new. SED needs to approve the 793 Plan each year. Barb Mocarski reviewed the following highlights:
- 1.03-Pilots are being complete on utilizing iPads, iPod touches, netbooks and eReaders in the classroom. It is being developed into a service. Michelle Okal is visiting regions to explain the access to wireless and the data plans.
- Carol reviewed the following on behalf of Rosanne:
- The Student Management service teams are utilizing Sametime and NTR to work with districts on application issues or conduct online meetings to reduce travel expenses. Application areas are also developing Communities to post documentation and to collaborate with districts.
- Jill reviewed the following:
- 6.02- Automated assembly line using active directory integration management for applications that may not be SIF compliant. Directory Integration Management (DIMs) is being piloted at 3 districts and internally with Lower Hudson using Active Directory to Domino.
 - 8.04-Investigate ways to find cost effective partnering with other RICs via Internet2 for cold storage. Finalizing partnership with Lower Hudson using the RIC to RIC network to support Finance Manager Disaster Recovery. Working collaboratively with CNYRIC to mirror their environment behind portal to WNYRIC for Disaster Recovery.
- Dick reviewed the following:
- 8.12- E1B/WNYRIC has been awarded a NYS Archives Grant which will be utilized to procure additional Mitigator support. A generic DR/BC template utilizing Info-Tech has been distributed to school districts and BOCES.
 - 9.03-Exploring Wake-on-LAN technologies that will perform maintenance, patches and updates without having systems powered on. A pilot of BigFix software is in the final stages in two districts. Final information will be provided to the committee at the next meeting.
4. **Statewide shared objectives update**- Carol provided the following updates as of December 2010:
- On target for common answer sheets for all RICs for January 2011.
 - A best practice document for Verizon Mobile Learning Devices implementation is being developed by the RICs.
5. **PARCC Online Assessments**- full implementation 2014-2015-Carol reviewed the handout that was distributed outlining the PARCC timeline and the assessment system design. These assessments are intended to be computer based and include performance tasks and short answer types as well. A student's summative score used for accountability purposes will include performance on through courses 1, 2, and 3 as well as end of year assessment. Assessments for grades 6-12 will be administered via computer while 3-5 will be administered via paper and pencil in the short term. This will have a budget planning impact for districts to ensure technology is available to give online tests as well as robust internet access within the buildings. Broadband districts will be fine with the circuit out of the district to the WNYRIC.

Mary Beth asked if these tests could be given on a laptop or iPad and Mr. Ogilvie stated that he would address the question at his next Superintendents' committee meeting.

6. **Service Directory/Pricing**-Carol advised the committee that this year's service directory is a condensed version that includes new services and an index that includes all E1B services including WNYRIC services in alphabetical order by division. Non Erie 1 BOCES components will also receive a separate index of just WNYRIC service offerings, again in alphabetical order by category. The online Service Directory has to most up to date information and detailed information. Participation forms will be delivered soon. CSR's will be scheduling participation. If there are any particular issues that districts would like to discuss, let the CSR's know so they are prepared. Online participation will be available on or around 1/12/11. Carol provided a handout that detailed pricing. Pricing was applied to about 30 sample districts participation for our service costs. The range of increase was .93%-3.55% depending on the size of the district and the number of services. This does not include vendor pass through money in support of WNYRIC services. The average increase for the 30 sample districts was 2.5% that was necessary to support the service applications.

Carol briefly commented on an article that was in the Times Union regarding unfair competition of BOCES to small businesses. Carol assured that Erie 1 BOCES follow all legal bidding and RFP processes.

Meeting adjourned at 1:50 p.m.

Respectfully submitted:
Valerie Winegarden